



Daniel O. Davis Inc.
1051 Todd Rd.
Santa Rosa, CA 95407
License # 431984
Davisdemolition.com

COVID – 19

Exposure Response Control Plan



TABLE OF CONTENTS

	Pages
COVID – 19 Exposure Control Plan (ECP)	
I. Responsibilities for Managers and Supervisors	3
II. Responsibilities of Employees / Subcontractors	3-4
III. Job Site Protective Measures	4-7
IV. Job Site Cleaning & Disinfecting	7-8
V. Job Site Exposure Situations & Response	8-10
VI. OSHA / Cal OSHA Recordkeeping	11
VII. “Essential” Industry	11
VIII. Confidentiality / Privacy	12
IX. General Questions	12-13
Appendix:	
Toolbox Safety – WSM Coronavirus or COVID-19	
Santa Clara County COVID 19 Construction Safety	
Guidelines Job Site Shutdown Checklist	



COVID-19 Exposure Control Plan for Construction

Daniel O. Davis Inc. takes the health and safety of our employees very seriously. With the spread of the coronavirus or “COVID-19,” a respiratory disease caused by the SARS-CoV-2 virus, we all must remain vigilant in mitigating the outbreak. This is particularly true for the construction industry, which has been deemed “essential” during this Declared National Emergency. In order to be safe and maintain operations, we have developed this COVID-19 Exposure Prevention, Preparedness, and Response Plan to be implemented throughout Davis Demolition and at all our jobsites. We have also identified a team of employees to monitor available U.S. Center for Disease Control and Prevention (“CDC”) and Occupational Safety and Health Administration (“OSHA”) guidance on the virus.

This Plan is based on currently available information from the CDC and OSHA and is subject to change based on further information provided by the CDC, OSHA, and other public officials. Daniel O. Davis Inc. may also amend this Plan based on operational needs.

I. Responsibilities of Managers and Supervisors

All managers and supervisors must be familiar with this Plan and be ready to answer questions from employees. Managers and supervisors must always set a good example by following this Plan. This involves practicing good personal hygiene and jobsite safety practices to prevent the spread of the virus. Managers and supervisors must encourage this same behavior from all employees.

II. Responsibilities of Employees / Subcontractors

We are asking every one of our employees and subcontractors to help with our prevention efforts while at work. In order to minimize the spread of COVID-19 at our jobsites, we all must play our part.

As set forth below, Daniel O. Davis Inc. has instituted various housekeeping, social distancing, and other best practices at our jobsites. All employees / workers must follow these. Everyone is a partner in insuring jobsite safety and if you observe a person or situation which is unsafe you should immediately notify your supervisor or safety personnel.

In addition, employees are expected to report to their managers or supervisors if they are experiencing signs or symptoms of COVID-19, as described below. If you have a specific question

about this Plan or COVID-19, please ask your manager or supervisor. If they cannot answer the question, please contact Daniel O. Davis Inc.

OSHA and the CDC have provided the following control and preventative guidance to all workers, regardless of exposure risk:

- Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Follow appropriate respiratory etiquette, which includes covering for coughs and sneezes.
- Avoid close contact with people who are sick.
- In addition, employees must familiarize themselves with the symptoms of COVID-19:
- Coughing, Fever; Shortness of breath, difficulty breathing; and early symptoms such as chills, body aches, sore throat, headache, diarrhea, nausea/vomiting, and runny nose.

If you develop a fever and symptoms of respiratory illness, such as cough or shortness of breath, **DO NOT GO TO WORK** and call your healthcare provider right away. Likewise, if you come into close contact with someone showing these symptoms, call your healthcare provider right away. If you do not go to work be sure to inform Daniel O. Davis Inc. / Your Supervisor in the usual manner.

III. Job Site Protective Measures

Daniel O. Davis Inc. has instituted the following protective measures at all job sites.

A. General Safety Policies and Rules

- Any employee/contractor/visitor showing symptoms of COVID-19 will be asked to leave the jobsite and return home.
- Davis Demolition will take the temperature via a “Non-Contact Infrared Body Thermometer at the beginning of the day / shift. Subcontractors should also check the temperature of their personnel with either own thermometer or they may use ours.
- Safety glasses, face masks and gloves are required for the tester and the person being tested.
- The person(s) taking the temperature shall wear the FFP2 face mask.

- Hold the thermometer about 2” from the persons forehead at arm’s length.
- No records will be kept but the temperatures should be done with some privacy in place.
- Anyone with a temp of 100.4 or above shall be told to go home and check with their medical doctor. If tested for the virus they may not return to work without a doctor’s release.
- Safety meetings will be by telephone, if possible. If safety meetings are conducted in-person, attendance will be collected verbally, and the foreman/superintendent will sign-in each attendee. Attendance will not be tracked through passed-around sign-in sheets or mobile devices. During any in-person safety meetings, avoid gathering in groups of more than 10 people and participants must remain at least six (6) feet apart.
- Employees must avoid physical contact with others and direct employees/contractors/visitors to increase personal space to at least six (6) feet. Where work trailers are used, only necessary employees should enter the trailers and all employees should maintain social distancing while inside the trailers.
- All in-person meetings will be limited. To the extent possible, meetings will be conducted by telephone.
- Employees will be encouraged to stagger breaks and lunches, if practicable, to reduce the size of any group at any one time to less than ten (10) people.
- Daniel O. Davis Inc. understands that due to the nature of our work, access to running water for hand washing may be impracticable. In these situations, Daniel O. Davis Inc. will provide, if available, alcohol-based hand sanitizers and/or wipes.
- Employees should limit the use of co-worker’s tools and equipment. To the extent tools must be shared, Davis Demolition will provide alcohol-based wipes to clean tools before and after use.
- Employees are encouraged to limit the need for N95 respirator use, by using engineering and work practice controls to minimize dust. Such controls include the use of water delivery and dust collection systems, as well as limiting exposure time.
- Daniel O. Davis Inc. will divide crews/staff into two (2) groups where possible so that projects can continue working effectively if one of the divided teams is required to quarantine.
- As part of the division of crews/staff, Davis Demolition will designate employees into dedicated shifts, at which point, employees will remain with their dedicated shift for the remainder of the project. If there is a legitimate reason for an employee to change shifts, Davis Demolition will have sole discretion in making that alteration.

- Employees shall not ride-share. While in vehicle, employees must ensure adequate ventilation.
- If practicable, employees should use/drive the same truck or piece of equipment every shift.
- In lieu of using a common source of drinking water, such as a cooler, employees should use individual water bottles.

B. Workers entering Occupied Building and Homes

- When employees perform construction and maintenance activities within occupied homes, office buildings, and other establishments, these work locations present unique hazards with regards to COVID-19 exposures. All such workers should evaluate the specific hazards when determining best practices related to COVID-19.
- During this work, employees must sanitize the work areas upon arrival, throughout the workday, and immediately before departure. Daniel O. Davis Inc. will provide alcohol-based wipes for this purpose.
- Employees should ask other occupants to keep a personal distance of six (6) feet at a minimum. Workers should wash or sanitize hands immediately before starting and after completing the work.

C. Job Site Visitors

- The number of visitors to the job site, including the trailer or office, will be limited to only those necessary for the work.
- All visitors will be screened in advance of arriving on the job site. If the visitor answers “yes” to any of the following questions, he/she should not be permitted to access the jobsite:
 - Have you been confirmed positive for COVID-19?
 - Are you currently experiencing, or recently experienced, any acute respiratory illness symptoms such as fever, cough, or shortness of breath?
 - Have you been in close contact with any persons who has been confirmed positive for COVID-19?
 - Have you been in close contact with any persons who have traveled and are also exhibiting acute respiratory illness symptoms?

- Site deliveries will be permitted but should be properly coordinated in line with the employer's minimal contact and cleaning protocols. Delivery personnel should remain in their vehicles if possible.

D. Personal Protective Equipment and Work Practice Controls

- In addition to regular PPE for workers engaged in various tasks (fall protection, hard hats, hearing protection), employers will also provide:
 - Gloves: Gloves should always be worn while on-site. The type of glove worn should be appropriate to the task. If gloves are not typically required for the task, then any type of glove is acceptable, including latex gloves. Employees should avoid sharing gloves.
 - Eye protection: Eye protection should always be worn while on-site.
 - Face masks / scarfs are always to be worn by personnel on site.
 - **NOTE:** The CDC is currently not recommending that healthy people wear N95 respirators to prevent the spread of COVID-19.
- Due to the current shortage of N95 respirators, the following Work Practice Controls should be followed:
 - Keep dust down by using engineering and work practice controls, specifically using water delivery and dust collection systems.
 - Limit exposure time to the extent practicable.
 - Isolate workers in dusty operations by using a containment structure or distance to limit dust exposure to those employees who are conducting the tasks, thereby protecting nonessential workers and bystanders.
- Institute a rigorous housekeeping program to reduce dust levels on the jobsite.

IV. Job Site Cleaning and Disinfecting

- Daniel O. Davis Inc. shall institute regular housekeeping practices, which includes cleaning and disinfecting frequently used tools and equipment, and other elements of the work environment, where possible. Employees should regularly do the same in their assigned work areas.

- Jobsite trailers and break/lunchroom areas will be cleaned at least once per day. Employees performing cleaning will be issued proper personal protective equipment (“PPE”), such as nitrile, latex, or vinyl gloves and gowns, as recommended by the CDC.
- Any trash collected from the jobsite must be changed frequently by someone wearing nitrile, latex, or vinyl gloves.
- Any portable jobsite toilets should be cleaned by the leasing company at least twice per week and disinfected on the inside. Daniel O. Davis Inc. will ensure that hand sanitizer dispensers are always filled. Frequently touched items (i.e. door pulls and toilet seats) will be disinfected frequently.
- Stock additional toilet paper as needed.
- A designated worker shall check the facilities each morning or before each shift to assure the cleaning was performed at least twice a week. Check date on cleaning tag.
- Vehicles and equipment/tools should be cleaned at least once per day and before change in operator or rider.
- If an employee has tested positive for COVID-19, OSHA has indicated that there is typically no need to perform special cleaning or decontamination of work environments, unless those environments are visibly contaminated with blood or other bodily fluids. Notwithstanding this, Daniel O. Davis Inc. will clean those areas of the jobsite that a confirmed-positive individual may have meet before employees can access that workspace again.
- Davis Demolition will ensure that any disinfection shall be conducted using one of the following:
 - Common EPA-registered household disinfectant;
 - Alcohol solution with at least 60% alcohol; or
 - Diluted household bleach solutions (these can be used if appropriate for the surface).
- Daniel O. Davis Inc. will maintain Safety Data Sheets of all disinfectants used on site.

V. Jobsite Exposure Response Situations

- **Employee Exhibiting COVID-19 Symptoms**

- Davis Demolition will confirm with individual that they should not return to work until a doctor confirms it is safe. Currently, 7 days after the resolution of fever (below 100.4° F [37.8°C]), and respiratory symptoms, including cough, without employing fever-lowering medications or cough suppressants.
- Confirm individual is receiving care they need.
- Confirm areas and people the individual had contact with and during what time.
- Try and determine if the individual knows when they might have been exposed.
- Confirm that individual should not report to work and should self-quarantine to avoid contact with other people as much as possible to keep from spreading illness.
- For employees who have tested positive, communicate all available resources and benefits available to them including that this time off will be considered sick leave and short-term disability for those who become eligible.
- For Trade Partner employees, they should check with their employer and/or union to determine leave benefits.
- If an individual receives notification of a positive diagnosis of COVID-19 while at the project or office, please isolate them in a separate room and provide them a face masks to wear. The comfort and the care we show is important to everyone's mindset.

- **Inform People, Client, and Subcontractor Principals**

- In an office, Senior Management is responsible for informing employees. On a project, the Project Superintendent or Project Manager is responsible for informing client and trade partner.
- Considerations when assessing close contact include the duration of exposure (e.g., longer exposure time likely increases exposure risk) and the clinical symptoms of the person with
- COVID-19 (e.g., coughing likely increases exposure risk, as does exposure to a severely ill patient).

- The CDC defines close contact as: Being within approximately 6 feet (2 meters) of a COVID-19 case for a prolonged period of time; close contact can occur while caring for, living with, visiting, or sharing a health care waiting area or room with a COVID-19 case
– *or* –
- Having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on).
- Separate & Inform Workers with Close Contact, Provide Direction.
- Daniel O. Davis Inc. shall inform those who were in close contact, both verbally and in writing, of the situation.
- Keep the identity of the individual with COVID-19 private.
- The Centers for Disease Control and Prevention recommends that these individuals limit public activities.
- People should self-quarantine and work from home until they are symptom free for 14 days from the day they had contact.
- For Trade Partner employees, individuals should check with their employer and/or union to determine leave benefits.

Employee Tests Positive for COVID-19

- An employee that tests positive for COVID-19 will be directed to self-quarantine away from work. Employees that test positive and are symptom free may return to work when at least seven (7) days have passed since the date of his or her first positive test and have not had a subsequent illness. Employees that test positive and are directed to care for themselves at home may return to work when: (1) at least 72 hours (3 full days) have passed since recovery;¹ and (2) at least seven (7) days have passed since symptoms first appeared. Employees that test positive and have been hospitalized may return to work when directed to do so by their medical care provider. Davis Demolition will require an employee to provide documentation clearing their return to work.

¹ Recovery is defined as: (1) resolution of fever with the use of fever-reducing medications; and (2) improvement in respiratory symptoms (e.g., cough, shortness of breath).

VI. OSHA Recordkeeping

If a confirmed case of COVID-19 is reported, Davis Demolition will determine if it meets the criteria for record-ability and report-ability under OSHA’s record keeping rule. OSHA requires construction employers to record work-related injuries and illnesses that meet certain severity criteria on the OSHA 300 Log, as well as complete the OSHA Form 301 (or equivalent) upon the occurrence of these injuries. For purposes of COVID-19, OSHA also requires employers to report to OSHA any work-related illness that (1) results in a fatality, or (2) results in the in-patient hospitalization of one or more employee. “In-patient” hospitalization is defined as a formal admission to the in-patient service of a hospital or clinic for care or treatment.

OSHA has decided that COVID-19 should *not* be excluded from coverage of the rule – like the common cold or the seasonal flu – and, thus, OSHA is considering it an “illness.” However, OSHA has stated that only confirmed cases of COVID-19 should be considered an illness under the rule. Thus, if an employee simply comes to work with symptoms consistent with COVID-19 (but not a confirmed diagnosis), the record-ability analysis would not necessarily be triggered at that time.

If an employee has a confirmed case of COVID-19, Daniel O. Davis Inc. will assess any workplace exposures to determine if the case is work-related. Work-relatedness is presumed for illnesses that result from events or exposures in the work environment, unless it meets certain exceptions. One of those exceptions is that the illness involves signs or symptoms that surface at work but result solely from a non-work-related event or exposure that occurs *outside* of the work environment. Thus, if an employee develops COVID-19 *solely* from an exposure outside of the work environment, it would not be work-related, and thus not record-able.

The Company’s assessment will consider the work environment itself, the type of work performed, risk of person-to-person transmission given the work environment, and other factors such as community spread. Further, if an employee has a confirmed case of COVID-19 that is considered work-related, Daniel O. Davis Inc. will report the case to OSHA if it results in a fatality within 30 days or an in-patient hospitalization within 24-hours of the exposure incident occurring.

VII. “Essential” Industry

Several States and localities are issuing orders that prohibit work and travel, except for essential businesses. In general, construction work has been deemed essential and Daniel O. Davis Inc. is committed to continuing operations safely. If upon your travel to and from the worksite, you are stopped by State or local authorities, you will be provided a letter that you can show the authorities indicating that you are employed in an “essential” industry and are commuting to and from work.

VIII. Confidentiality/Privacy

Except for circumstances in which Davis Demolition is legally required to report workplace occurrences of communicable disease, the confidentiality of all medical conditions will be maintained in accordance with applicable law and to the extent practical under the circumstances. When it is required, the number of persons who will be informed of an employee's condition will be kept at the minimum needed not only to comply with legally-required reporting, but also to assure proper care of the employee and to detect situations where the potential for transmission may increase. A sample notice to employees is attached to this Plan. Davis Demolition reserves the right to inform other employees that a co-worker (without disclosing the person's name) has been diagnosed with COVID-19 if the other employees might have been exposed to the disease so the employees may take measures to protect their own health.

IX. General Questions

Given the fast-developing nature of the COVID-19 outbreak, Daniel O. Davis Inc. may modify this Plan on a case by case basis. If you have any questions concerning this Plan, please contact Daniel O. Davis Inc.

What is COVID-19?

The novel coronavirus, COVID-19 is one of seven types of known human coronaviruses. COVID-19, like the MERS and SARS coronaviruses, likely evolved from a virus previously found in animals. The remaining known coronaviruses cause a significant percentage of colds in adults and children, and these are not a serious threat for otherwise healthy adults. Patients with confirmed COVID-19 infection have reportedly had mild to severe respiratory illness with symptoms such as fever, cough, and shortness of breath.

How is COVID-19 Spread?

COVID-19, like other viruses, can spread between people. Infected people can spread COVID-19 through their respiratory secretions, especially when they cough or sneeze. According to the CDC, spread from person-to-person is most likely among close contacts (about 6 feet). Person-to-person spread is thought to occur mainly *via* respiratory droplets produced when an infected person coughs or sneezes, like how influenza and other respiratory pathogens spread. There is much more to learn about the transmissibility, severity, and other features associated with COVID-19, and investigations are ongoing.

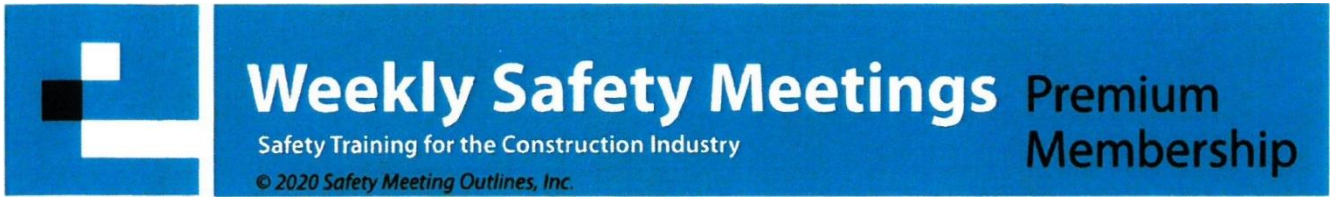
COVID-19 Prevention and Work Practice Controls:

Worker Responsibilities

- Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol.
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Avoid touching your eyes, nose, or mouth with unwashed hands. Avoid close contact with people who are sick.
- Notify your supervisor if you have symptoms (i.e., fever, cough, or shortness of breath) and stay home—DO NOT GO TO WORK.
- Avoid physical contact with others and direct employees/contractors/visitors to increase personal space to at least six (6) feet. Where work trailers are used, only necessary employees should enter the trailers and all employees should maintain social distancing while inside the trailers.
- Avoid ride-sharing. While in vehicle, ensure adequate ventilation.
- If practicable, use/drive the same truck or piece of equipment every shift.
- In lieu of using a common source of drinking water, such as a cooler, use individual water bottles.
- Maintain at least (6) feet of personal space while waiting to enter or exit the project.

General Job Site Practices

- Clean AND disinfect frequently touched objects and surfaces. Dirty surfaces can be cleaned with soap and water prior to disinfection.
- Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.
- Clean and disinfect frequently used tools and equipment on a regular basis.
- Clean shared spaces such as trailers and break/lunchrooms at least once per day.
- Disinfect shared surfaces (door handles, machinery controls, etc.) on a regular basis.
- Avoid sharing tools with co-workers if it can be avoided. If not, disinfect before and after each use.
- Arrange for any portable job site toilets to be cleaned by the leasing company at least twice per week and disinfected on the inside.
- Any trash collected from the jobsite must be changed frequently by someone wearing gloves.
- In addition to regular PPE for workers engaged in various tasks (fall protection, hard hats, hearing protection), employers will also provide:
 - Eye protection: Eye protection should always be worn while on-site.
 - Face masks / scarfs mandatory when task requires working closer than 6 ft. from one another.
 - Gloves: Gloves should always be worn while on-site. The type of glove worn should be appropriate to the task. If gloves are not typically required for the task, then any type of glove is acceptable, including latex gloves. Gloves should not be shared.



Daniel O Davis Inc.

Special Supplement 1 March 17, 2020

Coronavirus or COVID-19

Coronavirus (or more accurately, COVID-19) is affecting all of us, either directly or indirectly. Although there is no vaccine available yet, there are steps you can take that will reduce the likelihood that you will get the virus. Your actions can also have an impact on the health of your co-workers, your family, and your community.

Just like you need to understand typical jobsite hazards like power tools or heavy equipment, you need to understand how COVID-19 creates a hazard for you. Current research indicates that COVID-19 spreads in two primary ways:

- when you're close to an infected person {within about six feet), and
- when tiny droplets from an infected person's cough or sneeze get into your mouth, nose, or eyes. Keep in mind that these droplets are tiny, often invisible, and you can't feel them.

How can you protect yourself? Here are three actions you can take to reduce the likelihood that you'll get infected:

- 1) Keep your distance. Try to stay about six feet away from anyone who's sick. If there are cases of COVID-19 spreading in your community, try to stay at least six feet away from most people. When you can, stay home; that will keep you away from people who could be infected even if they don't have any symptoms yet.
- 2) Clean your hands often. The best way to clean your hands is to wash them with soap and water for 20 seconds. If you can't wash, rub a hand

sanitizer that contains at least 60% alcohol over all the surfaces of your hands until they are dry.

- 3) Avoid touching your eyes, nose, and mouth with unwashed hands. Be mindful about keeping your hands away from your face.

How can you protect others? Even if you haven't been exposed to the virus, the actions you take to slow its spread can help protect your family, co-workers, friends, and the elderly or vulnerable folks in your community. When we slow the spread, fewer people will become sick at any given time. This delay makes it possible for our healthcare system to take good care of everyone. Here's what you can do:

- 1) Cover coughs and sneezes with a tissue. Then throw out the tissue and wash your hands. If you don't have a tissue, cough into the inside of your elbow; make sure your mouth and nose are close to your elbow.
- 2) Clean and disinfect. Use a disinfecting wipe or spray and wipe down door handles, sink and toilet handles, shared tools, phones, etc.
- 3) Stay home if you're sick. If you think you've been exposed to COVID-19, or if you have symptoms of the virus, call your healthcare provider. He or she will be able to give you specific and up-to-date information on what to do in your community.

SAFETY REMINDER

Social distancing is a good way to stay healthy.

Print Name:

Sign Name

Date:

These Instructions do not supersede local, state, or federal regulation

These field guidelines have been developed collaboratively by construction industry professional organizations, contractors, and workers' representatives in response to the need for work on construction projects that is permissible under the Health Officer's March 31, 2020 Order to continue as safely as possible.

Contractors should prepare a new or updated Site-Specific Health and Safety Plan to address Covid-19-related issue and are strongly urged to adopt and implement the following measures as industry best practices under that safety plan. Also contractors should review the latest OSHA COVID-19 Workplace Safety Guidance document (<https://www.osha.gov/Publications/OSHA3990.pdf>) as a resource in preparation of their Site Specific Health and Safety Plan.

1. If requested, submit to the appropriate company representative the new or updated Site-Specific Health and Safety Plan consistent with these guidelines.
2. Establish an assembly point for staff, before the start of work each day that complies with the recommended social distancing parameters.
3. Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the work site. If workers leave and re-enter the work site during the shift, re-screen individuals prior to re-entry into the work site.
4. Provide a **daily** tailgate session reviewing site protocols to mitigate potential spread of the virus. As information is changing continuously regarding COVID-19, these tailgates should occur daily and contractors should document attendance and require worker signatures.
5. Designate a Site Safety Rep (SSR) to monitor and implement all recommended safety practices regarding the COVID-19 virus with all contractor staff members. Labor supervisors must have the authority, through consultation with the SSR, to halt all activities that do not adhere to the COVID-19 safety practices. The SSR should have training commensurate with this hazard and all required industrial hygiene practices that may be required on the job site. This person will be responsible to maintain supplies of disinfectants and make sure that workers follow decontamination, hand washing, and distancing.

6. Employ a task specific Job Hazard Analysis (JHA).
7. For work sites where multi-employers share the same workspace, inform all employers about each site-specific COVID-19 Construction Field Safety Guideline. Where one contractor enters the space of another contractor, the most stringent guidelines will be followed.
8. Regularly clean and sanitize trailers, toilets, and other enclosed spaces.
9. Social distancing must be maintained in elevators and lifts. Establish a regular cleaning and disinfection schedule for elevators and lifts.
10. Establish a cleaning and decontamination protocol prior to entry and exit of the job site. Establish a similar cleaning protocol within the job site area.
11. Establish cleaning and/or hand washing stations within the work areas. They should be of enough quantity to allow staff to remain within the work areas without exiting into break areas. It is critical to adequately maintain these stations continuously.
12. Establish adequate time in the workday to allow for proper cleaning and decontamination including prior to leaving the job site for the day.
13. Ensure easy access to parking, since public transit is limited
14. Assign a second safety officer to the construction site to ensure protocols are being followed.

Also, as part of the Site Specific Health and Safety Plan contractors should draft and implement a Code of Safe Practices that will at a minimum require staff/labor to follow the following guidelines during their work:

- a. If you feel sick or have been exposed to anyone who is sick with COVID-19, stay at home. You may be required to provide COVID-19 test result showing a negative result (not infected with COVID-19) before being allowed to return to work. This is critical to preventing spread of the virus.
- b. Wash hands frequently for at least 20 seconds with soap and water. Avoid touching your face with un-sanitized hands. Avoid touching common surfaces with bare hands.
- c. Constantly observe your work distances in relation to other staff. Always maintain the recommended minimum 6 feet separation from one another feasible. Do not shake hands or make other unnecessary direct contact with other staff.

- d. Do not share phones. Use of microwaves, water coolers, and other similar group equipment for breaks is suspended until further notice.
- e. Clean personal tools prior to use, as well as group tools.
- f. Disposable paper towels and similar waste must be deposited in non-touch waste bins.
- g. Do not cough or sneeze into your hand; rather, direct coughs and sneezes into a cloth or tissue or, if not available, the crook of your arm at your elbow; follow established CDC guidelines.
- h. Workers should change work clothes and shoes prior to arriving at home. All clothing should not be shaking out. Launder work clothes separate from other laundry.